HANDBOOK FOR
OSTEOPATHIC
ORTHOPEDIC SURGERY
RESIDENTS

American Osteopathic Academy of Orthopedics
2209 Dickens Road, Richmond, VA 23230-2005
Tel: 1-800-741-2626
Fax: 1-804-282-0090
Website – www.aoao.org
Email – crystal@aoao.org

November 2017
AOAO CONTACT & ADDRESS INFORMATION

Lee Vander Lugt, D.O., FAOAO, FAOA, Executive Director
James J. Pollifrone, D.O., FAOAO, Chair, Evaluating Committee
Mrs. Joye Stewart, Association Manager
Crystal Cruey, Association Administrator

WEB SITE:  www.aoao.org

Mail/FedEx/etc  2209 Dickens Road
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AOAO CANDIDATE MEMBERSHIP

All osteopathic residents must join the AOAO before access to the Case Log system is granted. Once member application is processed, you will be added to the Case Log system and an email sent to you on how to retrieve your Username/Password.

To apply go to –  http://www.aoao.org/members/join.iphtml#candidate

Candidate Membership

The requirements for Candidate Status Membership are:

1. Be a graduate of a College of Osteopathic Medicine accredited by the Commission on Osteopathic College Accreditation of the AOA.

2. Be enrolled in an AOA approved orthopedic residency training program.

3. Be a member of AOA and, shall continue to be a Member in good standing.

4. Candidate-Resident Members must be physicians enrolled in an allopathic or osteopathic residency or fellowship training program in the United States or Canada.

5. You are required to attend one Postgraduate Seminar or Annual Meeting during your residency training.

No annual dues for Candidate Members.
# CALENDAR OF RESIDENCY REQUIREMENTS

<table>
<thead>
<tr>
<th>RESIDENCY YEAR</th>
<th>REQUIREMENT</th>
<th>DUE DATE</th>
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<tbody>
<tr>
<td>1st year:</td>
<td>Candidate Membership Application</td>
<td>August 15th</td>
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<tr>
<td></td>
<td>Residents’ Annual Report</td>
<td>July 15th *</td>
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<tr>
<td></td>
<td>Program Directors’ Annual Report</td>
<td>July 15th *</td>
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<tr>
<td></td>
<td>Residents’ Yearly Evaluation of Program Director</td>
<td>July 15th *</td>
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<tr>
<td>2nd year:</td>
<td>Residents’ Annual Report</td>
<td>July 15th *</td>
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<td></td>
<td>Program Directors’ Annual Report</td>
<td>July 15th *</td>
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<tr>
<td></td>
<td>Residents’ Yearly Evaluation of Program Director</td>
<td>July 15th *</td>
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<tr>
<td>3rd year:</td>
<td>Residents’ Annual Report</td>
<td>July 15th *</td>
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<tr>
<td></td>
<td>Program Directors’ Annual Report</td>
<td>July 15th *</td>
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<tr>
<td></td>
<td>Scientific Paper</td>
<td>July 15th *</td>
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<tr>
<td></td>
<td>Residents’ Yearly Evaluation of Program Director</td>
<td>July 15th *</td>
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<tr>
<td>4th year:</td>
<td>Residents’ Annual Report</td>
<td>July 15th *</td>
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<td></td>
<td>Program Directors’ Annual Report</td>
<td>July 15th *</td>
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<td></td>
<td>Scientific Paper</td>
<td>July 15th *</td>
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<td></td>
<td>Residents’ Yearly Evaluation of Program Director</td>
<td>July 15th *</td>
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<tr>
<td>5th year:</td>
<td>Application to AOBOS for Certification</td>
<td>Check Website for details</td>
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<td>Website: <a href="http://www.aobos.org">www.aobos.org</a></td>
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<tr>
<td></td>
<td>Scientific Paper</td>
<td>January 15th *</td>
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<td>Residents’ Six-Months Report</td>
<td>January 15th *</td>
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<tr>
<td></td>
<td>Program Directors’ Six-Month Report</td>
<td>January 15th *</td>
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*These requirements must be met in order to be eligible to take the AOBOS Written Exam.*

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<thead>
<tr>
<th>REQUIREMENT</th>
<th>DUE DATE</th>
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</thead>
<tbody>
<tr>
<td>Final Residents’ Annual Report</td>
<td>July 15th *</td>
</tr>
<tr>
<td>Residents’ Yearly Evaluation of Program Director</td>
<td>July 15th *</td>
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</tbody>
</table>

Resident training will not be reported as complete to the American Osteopathic Association until all documents have been received by the AOAO and reviewed by the AOAO Evaluating Committee.

* These due dates only apply to those Residents that begin training July 1st. Residents on a different cycle must contact the Academy office to establish a calendar for residency requirements.
RESIDENTS’ ANNUAL REPORT

The resident Annual Report must be completed and finalized on the AOAO case log system at www.aoaocaselog.org, if required by your program. Please refer to your program director or the program coordinator for details on AOA/AOAO annual reporting.

Refer to the Calendar of Residency Requirements for due dates (Page 3).

SCHOLARLY ACTIVITY

Three scientific papers must be submitted during the course of your residency. These are due in the 3rd, 4th and 5th year of residency per the Calendar of Residency Requirements. A Scientific Poster may be substituted for ONE scientific paper during the residency program. This must have the approval of the Residency Program Director.

The papers submitted must be on different topics each year. The Program Director must review and approve the scientific paper before the submission date. All papers must be written in the American Psychological Association format. Please see the attached link for further information on the APA format: http://owl.english.purdue.edu/owl/resource/560/01/.

The title page must include:

A. Resident’s Name.*
B. Residency Program Name.
C. Name of the Program Director.
D. Year of Residency for Which Paper Submitted, i.e., 3rd, 4th or 5th.
E. Date of Preparation.
F. Category (General, Hand, Sports, Pediatrics, Spine, Trauma, Adult Reconstructive, Foot and Ankle, Shoulder and Elbow).

*To be in compliance with the Basic Standards, if a paper has multiple authors, the orthopedic resident must be the lead author to qualify for the yearly requirement.

Guidelines for Submission of Papers/Abstracts to The Orthopod

To have your paper considered for publication in The Orthopod, abstracts must be original research on any topic related to the field of orthopedics.

Requirements:
• Abstract may be a case study or literature review.
• Abstract must be in the proper format. Click here for an example.
• Abstracts submitted previously in any peer-reviewed journal will NOT be accepted.
• Submission to The Orthopod does not preclude you from submitting to other publications.
• Abstracts must first receive Program Director approval.
• There is no limit to the number of abstracts submitted by each member.

Acceptance
The Editor of The Orthopod will review submissions and determine acceptance for future publications based on relevance of research and quality of content. Either the Editor or the AOAO administrative office will notify abstract authors of acceptance and anticipated publication date.

Submission
Submit abstracts to The Orthopod editor at Orthopodeditor@aoao.org.

To be in compliance with the Basic Standards, if a paper has multiple authors, the orthopedic resident must be the lead author to qualify for the yearly requirement.

MONETARY AWARDS

Monetary awards are given to those who are judged and place first, second and third for scientific papers submitted through the AOAO Case Log System.

To be eligible for awards, papers must be submitted by deadline of the year in which they are due. Any late papers will not be judged for a monetary award. (The date of July 15th only applies to those residents that begin training July 1st. Va residents are due by January 15th of their graduating year. All other resident papers must be submitted fifteen (15) days after the completion date in the year in which they are due).

Following are the categories for awards:

General Orthopedics
Hand
Sports Medicine
Pediatrics
Spine
Trauma
Adult Reconstructive
Foot and Ankle
Shoulder and Elbow

BASIC STANDARDS

It is the Resident’s responsibility to review the AOAO Basic Standards by accessing the AOAO website at
The AOAO Basic Standards must be reviewed.

AOAO EVALUATING COMMITTEE

The AOAO Evaluating Committee meets to review the finalized documentation from residents and Program Directors from the AOAO case log system. The Committee recommends to the American Osteopathic Association the status of approval of a resident’s training for the current year.

BOARD CERTIFICATION

The American Osteopathic Academy of Orthopedics (AOAO) does NOT conduct Board certification of Osteopathic Orthopedic Surgeons. This is handled by a separate entity, the AMERICAN OSTEOPATHIC BOARD OF ORTHOPEDIC SURGERY (AOBOS). They administer Board Certification in Orthopedic Surgery for the American Osteopathic Association. Please refer to the current AOBOS “Handbook for Candidates for Board Certification” which is located on the web at www.aobos.org for detailed specific requirements.

Any questions relative to the Board Certification process should be referred to the AOBOS. Their address and phone are listed below:

Jennifer Greene
AOBOS Certification Manager
AMERICAN OSTEOPATHIC ASSOCIATION
142 E. Ontario St.
Chicago, IL 60611-2864
Phone: (312) 202-8105
Fax: (312) 202-8405
Find the AOA at Osteopathic.org and on Facebook, Twitter and LinkedIn